



Village of Wellsburg
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August 10th, 2015

Village of Wellsburg Monthly Meeting Minutes

Officials Present: Mayor Malcolm Coles, Trustee Glenn Hurd Jr., Trustee Deborah Lewis, Clerk-Treasurer Nancy Craig, Attorney Steven Barnstead
Fire Department - Commissioner Andrew Coles, President Matthew Holmes, Tim Steed (Hunt Engineers)

Public Present: Cheryl Hurd, Richard Casselberry

Trustee Lewis makes the motion to approve the meeting minutes from July 13th, 2015.

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion is carried.

Fire Department Report – Commissioner Coles presents the board with a quote from Waterway Twin Tier for fire hydrant testing. They would test all 46 hydrants within the water district. The quote includes inspecting and service testing in accordance to the standards of NFPA 291. The total of the quote is \$1600.00.

Trustee Hurd makes the motion to accept the quote from Waterway Twin Tier and proceed with the testing process.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Commissioner Coles asks Tim Steed if the site at 147 Main Street will be filled in right up to the road. Tim Steed states that it will be, however that is in the next phase of construction.

President Matthew Holmes states that he would like to use some of the Fire Department's credit at Chapel Lumber to build a place to hang Class B Uniforms. The toilet seat in the ladies rest room also needs to be replaced.

Trustee Lewis makes the motion for President Matthew Holmes to use a portion of the credit to complete the tasks.

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Hurd makes the motion to allow Mayor Coles to sign the Performance and Payment Bonds for 147 Main Street contingent upon the attorney's approval of the bonds. Attorney Barnstead states that he should have a decision by 12pm (noon) the following day.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Lewis makes the motion for the Clerk/Treasurer to issue a progress payment from the Flood Checking Account in the amount of \$73,541.30 to KRP Trucking and Excavating as soon as the bonds are signed.

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Tim Steed (Hunt Engineers) informs the board that PSI Inc. would one more month of testing done on the settling plates at 147 Main Street before they will clear the site to be built on. Trustee Hurd asks what the charge would be for that. Tim Steed states that it would be the same charge that it has always been (\$780.00).

Trustee Lewis makes the motion for PSI Inc. to test the settling plates one day this week.

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Hurd makes the motion to pay the 50% deposit (\$3750.00) for the skid tank unit for the brush truck.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

No MS4 Report

Court Report – Court report read.

CEO Report – CEO report read

Trustee Lewis makes the motion to approve the payroll for July 2015 totaling \$2645.56

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion carried.

Trustee Hurd makes the motion to approve the payroll transfer for July 2015 totaling \$2847.95

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion carried.

Trustee Lewis makes the motion to approve July 2015 voucher #s 44 – 58 not to exceed \$14,147.59

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion carried.

Trustee Hurd makes the motion to pay the Hunt Engineers bill in the amount of 1847.55 out of the Flood Account.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Hurd makes the motion to pay Wellsburg Community Days \$550.00 for providing a service to the Village of Wellsburg (fireworks display)

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Lewis makes the motion to allow Mayor Coles to sign the permit to purchase and display fireworks in the Village of Wellsburg.

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion was carried.

The Clerk provided the Village Board with 4 examples of Procurement Policies, the board is to review these policies to decide which one they would like to adopt. After adoption it would need to be reviewed annually.

Trustee Lewis informs Commissioner Coles of a Government Surplus website to potentially look for a new Chevrolet Suburban for the Fire Department.

Trustee Hurd asks how the auditor is coming along. The Clerk lets him know that she spoke with him this week and he hopes to everything completed by the next board meeting.

A resident questions who is responsible for calling Chemung County to inquire about the ownership of neglected properties in the village. Attorney Barnstead informs the board that they can only recommend that the Code Officer look into it.

A resident would like to know if the Historian who was appointed has been notified.

Mayor Coles asks the Clerk to send a letter informing the Historian of her appointment.

Mayor Coles makes the motion to close the General Meeting at 8:22 pm.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Water Meeting

Mayor Coles makes the motion to open the Water Meeting at 8:23 pm.

Trustee Hurd seconds the motion

Favor 3 Opposed 0. Motion was carried.

No Water Report.

Trustee Hurd informs the board that he is waiting on Mike Steck to get prices to make the changes to the Diner/Post Office water meter. Trustee Hurd states that he should have the prices for the September board meeting.

Trustee Lewis makes the motion to approve payroll for July 2015 totaling \$1277.81

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Hurd makes the motion to approve the payroll transfer for July 2015 totaling \$1375.56

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Hurd makes the motion to approve July 2015 voucher #s 19-24 not to exceed \$3319.38.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Hurd makes the motion to approve the shut-off list. Last day to pay is August 26th, 2015 and shut-offs are August 27th, 2015.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

The Clerk informs the board that the meter reader has submitted his resignation. His last day will be October 31st, 2015.

Trustee Lewis makes the motion to advertise the position.

Trustee Hurd seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Hurd would like the board to meet to discuss the job description for the position.

Trustee Hurd makes the motion to purchase a letter folder from Staples.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.

Trustee Lewis asks Attorney Barnstead who is responsible for outstanding water bills when someone purchases a home in the village. Attorney Barnstead informs the board that it is the new owner's responsibility to make sure there are no liens on the property. Outstanding water bills stay with the property because the village is a water district.

Mayor Coles makes the motion to close the Water Meeting at 8:47pm.

Trustee Lewis seconds the motion.

Favor 3 Opposed 0. Motion was carried.